

Priyadarshini Institute of Technology & Science

Chintalapudi, Near TenaliGuntur-522 306.

Under Management of INDIRA EDUCATIONAL Society, Hyderabad.

College Code: X2, Recognized by Govt of A.P.

Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada

NAAC SSR



6: Governance, Leadership and Management

6.5 Internal Quality Assurance System	6.5.1 Internal Quality Assurance Cell (IQAC)
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6.5.2(1) Minutes of IQAC



PRIYADARSHINI INSTITUTE OF TECHNOLOGY & SCIENCE

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Under Management of INDIRA EDUCATIONAL Society, Hyderabad.
College Code: X2, Recognized by Govt of A.P.
Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada

Ref: PITS / IQAC/CIR-6/2022-23

Date: 22/06/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 23/06/2023 at 12:00 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Action taken report on minutes of meeting held on 23/05/2023
2. Discussion on Workshops/FDPs/Seminars/Conferences conducted and attended.
3. Discussion on MOUs with industries and institutes.
4. About online classes and study hours.
5. Review on Department budget.
6. Any other item with permission of chairperson.

All the members are requested to attend the meeting.

IQAC Co-Ordinator

IQAC
PRIYADARSHINI
INSTITUTE OF TECHNOLOGY & SCIENCE
NEAR TENALI, CHINTALAPUDI.
GUNTUR-522 306, A.P

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All Members of IQAC

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Guntur - 522 306



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Ref: PITS / IQAC/CIR-6/2022-23

Date: 23/06/2023

Internal Quality Assurance Cell (IQAC) Committee Members

S. No	Name	Designation	Designation of Committee	Signature
1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
7	Mr. Ch. Delhi Police	HOD-CSE	Member	
8	Dr. A. Srikanth	HOD-MBA	Member	
9	Dr. Kalyani Lella	HOD-H&S	Member	
10	Mr. K. Rakesh	Examination section	Member	
11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar – HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
16	Ms. B. Bhargavi	Student	Member	
17	Ms. Alla. Gayathri	Student Alumni	Member	

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Ref: PITS / IQAC/MOM-6/2022-23

Date: 23/06/2023

MINUTES OF MEETING

The IQAC review meeting was held on 23/06/2023 at 12:00 PM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. The committee reviewed the status on events and Department PPT's.
3. The committee suggested the college to have MOU's with other institutions and industries.
4. Online line classes Time Tables and informed to all HODs to inform their respective department staff members to continue the same.
5. The committee reviewed the pending works and assigned targets to all the staff.
6. Resolved to plan properly the utilization of 2022-23 budgets.
7. The committee received maintenance for events in all aspects.
8. Resolved to upgrade the Laboratories as per the requirement of coming semester curriculum.

The committee reviewed the cut edge technologies and assigned targets to all the staff.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC where meticulous. Meeting was enclosed with by proposing vote of thanks.

IQAC CO-Ordinator

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Ref: PITS / IQAC/CIR-5/2022-23

Date: 22/05/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 23/05/2023 at 12:00 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Action taken report on minutes of meeting held on 26/04/2023
2. Review on One week Certificate program conducted by CSE department.
3. Planning to conduct workshop on Artificial Intelligence by CSE Dept.
4. About social welfare programs activities.
5. Planned to other programs like student knowledge activities with permission of Chair person.
6. Review on EAPCET admissions.
7. Discussion for placement drives for third year and final year students.

All the members are requested to attend the meeting.

IQAC Co-Ordinator

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Ref: PITS / IQAC/CIR-5/2022-23

Date: 23/05/2023

Internal Quality Assurance Cell (IQAC) Committee Members

S. No	Name	Designation	Designation of Committee	Signature
1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
7	Mr. Ch. Delhi Police	HOD-CSE	Member	
8	Dr. A. Srikanth	HOD-MBA	Member	
9	Dr. Kalyani Lella	HOD-H&S	Member	
10	Mr. K. Rakesh	Examination section	Member	
11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar – HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
16	Ms. B. Bhargavi	Student	Member	
17	Ms. Alla. Gayathri	Student Alumni	Member	

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Ref: PITS / IQAC/MOM-5/2022-23

Date: 23/05/2023

MINUTES OF MEETING

The IQAC review meeting was held on 23/05/2023 at 12:00 PM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. The committee reviewed One week Certificate Program conducted by CSE Dept.
3. The Committee planning to organize Two Days workshop on Artificial Intelligence.
4. The committee received the Guest lecture on "Neural Networks".
5. The committee reviewed the awareness program on Cancer and related diseases organized by NSS unit.
6. The committee reviewed the placement related pending works and assigned targets to all the staff.
7. Resolved to upgrade the Laboratories as per the requirement of coming semester curriculum.
8. The committee decided to conduct HODs and staff meetings often.

The committee reviewed the cut edge technologies and assigned targets to all the staff.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC were meticulous. Meeting was concluded with a proposing vote of thanks.

IQAC CO-Ordinator

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Ref: PITS / IQAC/CIR-4/2022-23

Date: 25/04/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 26/04/2023 at 12:00 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Action taken report on minutes of meeting held on 23/03/2023.
2. The committee decided to organize the workshops department wise and also instructed to submit the plan of action and proposed to conduct the workshops.
3. MOOC's NPTEL online certificate course.
4. Any other item with permission of chair person.
5. Placement and training activates.
6. Outcome based education-Enhancements to existing practices.
7. Planning to conduct orientation program on May 10th 2023

All the members are requested to attend the meeting.

IQAC Co-Ordinator

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Ref: PITS / IQAC/CIR-4/2022-23

Date: 26/04/2023

Internal Quality Assurance Cell (IQAC) Committee Members

S. No	Name	Designation	Designation of Committee	Signature
1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
7	Mr. Ch. Delhi Police	HOD-CSE	Member	
8	Dr. A. Srikanth	HOD-MBA	Member	
9	Dr. Kalyani Lella	HOD-H&S	Member	
10	Mr. K. Rakesh	Examination section	Member	
11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar – HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
16	Ms. B. Bhargavi	Student	Member	
17	Ms. Alla. Gayathri	Student Alumni	Member	

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Ref: PITS / IQAC/MOM-4/2022-23

Date: 26/04/2023

MINUTES OF MEETING

The IQAC review meeting was held on 26/04/2023 at 12:00 PM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. Resolved to plan and conduct at least one workshop/seminar/FDP in each semester.
3. Resolved to register as many candidates (Both student & Faculty) as possible for NPTEL/MOOC's online certification course.
4. Resolved to study and implementation of Outcome based education (OBE) format for designing and evaluating the internal examinations.
5. Resolved to conduct more number of programs on industrial practices by experts.
6. Resolved for further, suggested to increase the number of campus placements and recruitment drives.

The committee reviewed the cut edge technologies and assigned targets to all the staff.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC where meticulous. Meeting was enclosed with by proposing vote of thanks.

IQAC CO-Ordinator

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Ref: PITS / IQAC/CIR-3/2022-23

Date: 22/03/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 23/03/2022 at 12:00 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Action taken report on minutes of meeting held on 23/02/2023
2. Review on Department budget.
3. About E-Authentication maintenance.
4. Schedule for HODs meeting and staff meeting.
5. Review on EAPCET admissions.
6. Discussion for placement drives for third year and final year students.
7. Any other item with permission of chairperson.

All the members are requested to attend the meeting.

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Ref: PITS / IQAC/CIR-3/2022-23

Date: 23/03/2023

Internal Quality Assurance Cell (IQAC) Committee Members

S. No	Name	Designation	Designation of Committee	Signature
1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
7	Mr. Ch. Delhi Police	HOD-CSE	Member	
8	Dr. A. Srikanth	HOD-MBA	Member	
9	Dr. Kalyani Lella	HOD-H&S	Member	
10	Mr. K. Rakesh	Examination section	Member	
11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar – HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
16	Ms. B. Bhargavi	Student	Member	
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Date: 23/03/2023

MINUTES OF MEETING

The IQAC review meeting was held on 23/03/2023 at 12:00 PM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. Resolved to plan properly the utilization of 2022-23 budgets.
3. The committee received maintenance for events in all aspects.
4. Resolved to upgrade the Laboratories as per the requirement of coming semester curriculum.
5. The committee decided to conduct HODs and staff meetings often.
6. The committee suggested the admission team to receive on the EAPCET admissions.

The committee reviewed the cut edge technologies and assigned targets to all the staff.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC where meticulous. Meeting was enclosed with by proposing vote of thanks.

IQAC CO-Ordinator

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Ref: PITS / IQAC/CIR-2/2022-23

Date: 22/02/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 23/02/2023 at 11:00 AM in IQAC chamber to discuss the following agenda.

Agenda:

1. Action taken report on minutes of meeting held on 09/01/2023
2. Review on conduction of final year project viva voce
3. Review on conduction of workshop in the college Dept. wise
4. Review about Training and Placement cell.
5. Review for providing various journals to provide for library.
6. Any permission from higher authority of college
7. About the final year project.

All the members are requested to attend the meeting.

IQAC Co-Ordinator

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Ref: PITS / IQAC/CIR-2/2022-23

Date: 23/02/2023

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1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
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8	Dr. A. Srikanth	HOD-MBA	Member	
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11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar – HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
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Ref: PITS / IQAC/MOM-2/2022-23

Date: 23/02/2023

MINUTES OF MEETING

The IQAC review meeting was held on 23/02/2023 at 11:00 AM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. The committee reviewed the project viva-voce to be conducted through online mode, for that purpose university provided the procedure for permission taken to perform the project viva voice and also provided the report for the same to be sent to the university after the completion of project viva voice.
3. The committee decided to organize the workshops Dept. wise and also instructed to submit the plan of action and proposed dates to conduct the workshops.
4. The committee reviewed on placement training to 3rd year students and instructed the department placement coordinators to prepare the revised time table for training classes.
5. The committee suggested following the SOP of covid 19 while conducting the university examinations offline to the final year students in the college campus and the same was circulated to students & staff.
6. The committee instructed to all the departments HODs to follow up all academics and planning's.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC where meticulous. Meeting was enclosed with by proposing vote of thanks.

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PRIYADARSHINI INSTITUTE OF TECHNOLOGY & SCIENCE

Chintalapudi, Near Tenali Guntur-522 306.
Under Management of INDIRA EDUCATIONAL Society, Hyderabad.
College Code: X2, Recognized by Govt of A.P.
Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada

Ref: PITS / IQAC/CIR-1/2022-23

Date: 08/01/2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 09/01/2023 at 12:00 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Plan of schedule for department meeting with HOD and staff members.
2. Plan to initiate online webinars for staff and students through online modes.
3. Any other Curricular activities for students
4. About the final year project.
5. Review about the Guest Lecture on "Motivation for Students".
6. Project reviews for students.
7. Plan to organize international Yoga Day by NCC unit.

All the members are requested to attend the meeting.

IQAC Co-Ordinator

**IQAC
PRIYADARSHINI
INSTITUTE OF TECHNOLOGY & SCIENCE
NEAR TENALI, CHINTALAPUDI,
GUNTUR-522 306, A.P.**

Copy to:

The Chairperson
The Secretary Correspondent
The Principal Office File
All Members of IQAC

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Date: 09/01/2023

Internal Quality Assurance Cell (IQAC) Committee Members

S. No	Name	Designation	Designation of Committee	Signature
1	Dr. N. Lakshmi Narayana	Principal	Chairman	
2	Mr. K. Lalitha Babu	HOD-MECH	Coordinator-IQAC	
3	Mr. K. Kiran Kumar	HOD-CIVIL	Member	
4	Mr. M. Siva Nageswara Rao	HOD-EEE	Member	
5	Mr. SK. Sahir	HOD-ECE	Member	
6	Mr. B. Jeevan Kumar	Associate Professor-ECE	Member	
7	Mr. Ch. Delhi Police	HOD-CSE	Member	
8	Dr. A. Srikanth	HOD-MBA	Member	
9	Dr. Kalyani Lella	HOD-H&S	Member	
10	Mr. K. Rakesh	Examination section	Member	
11	Ms. U. Jhansi Rani	Librarian	Member	
12	Mr. N. Gandhi	Physical Director	Member	
13	Mr. P. Srinivasa Rao	Finance Officer	Member	
14	Mr. Vadluri Sravan Kumar - HR-RNG	Industry Representatives	Member	
15	Dr. T. Raghavendra Vishnu	Management Representative	Member	
16	Ms. B. Bhargavi	Student	Member	
17	Ms. Alla. Gayathri	Student Alumni	Member	

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IQAC CO-Ordinator

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Date: 09/01/2023

MINUTES OF MEETING

The IQAC review meeting was held on 09/01/2023 at 12:00 PM in IQAC chamber.

Discussion on the agenda:

1. The resolutions made in the previous meeting have been unanimously ratified by all the members.
2. The committee reviewed the project reports collection status and suggested to conduct viva through online mode.
3. The committee decided to conduct HODs & staff meeting once in a week.
4. The committee reviewed the Guest lecture on "Faculty Development Programs".
5. The committee suggested the departments to conduct online webinars on latest trends and technologies for students & staff.
6. The committee suggested following up the Academic planning for slow learners.

At the end of the minutes, committee members resolved that the action plans, academic issues presented by IQAC were meticulous. Meeting was concluded with a proposing vote of thanks.

IQAC CO-Ordinator

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